



British International Studies Association

British International Studies Association Postgraduate bursary award holder's expenses claim form.

Please return this form by post, with your receipts attached, to: BISA Office, International Politics Building, Aberystwyth University, Penglais Campus, Aberystwyth, Ceredigion, SY23 3FE, UK Tel: +44(0) 1970 628672
Email: bisa@aber.ac.uk

CONFERENCE/MEETING DETAILS			
Conference title:			
Dates of Conference	From:	To:	
APPLICANT DETAILS (Please complete all fields)			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/>		
First Name			
Surname (Family Name)			
Home address:			
BISA Membership No			
Email address			
Telephone number			
Claim Details			
Date	Details of each receipt	Amount	Currency
Total expenses			
Amount awarded (office use only)			
PAYMENT DETAILS (Payment will be made by bank transfer)			
Name of account holder:			
Bank Name:			
Bank Address:			
Sort code:		Account number:	
Overseas payments: BIC No:		IBAN No:	
ABA/Routing no:		Currency of account:	
Signature		Date	
I confirm that these expenses have been incurred in relation to attendance at the BISA conference only			
For office use only:			
Date:	Account:	Initials:	Amount:
Exchange rate:			